



Spending your Achievement Award Scheme Grant

The Achievement Award Scheme grant is designed to give the winner the opportunity to make a financial contribution to the organisation they are involved with or to a community project they support.

The winner should be directly involved in deciding how the money should be spent.

Some ideas for spending the award scheme money:

- Buying equipment for a specific activity, e.g. new football goals, a table football game, microwave etc.
- Hiring in a specialist worker, e.g. theatre artist, fitness coach, guest speaker
- Arranging a special trip for the group, e.g. meal, bowling, cinema
- Holding your own celebration event or making your regular end of term party go with more of a swing!
- Holding an event for a local community group which is run by your young people, e.g. a concert at a hospice, a play for a retirement home, a fundraising event for a registered charity etc.
- Training courses for young people that will ultimately benefit all the young people in the organisation.

You must not spend the money on:

- Everyday essential costs, e.g. regular staffing, paying expenses, hall hire, electricity, renovations, equipment you should have as part of your basic Health & Safety, child protection, other essential costs
- Something which does not benefit 11-25 year olds.
- Something which benefits 1 or only a few individuals.
- Alcohol, tobacco or anything illicit.

Remember:

- No more than two awards in any six month period can be spent on the same item. You cannot 'bank' awards for future use.
- The winner should decide how the award money is to be spent immediately after being chosen for the award. The money should be spent as soon as possible after this. (We would expect the grant to be spent by the time you submit your record chart. In exceptional circumstances this is not always possible. Simply let us know by detailing on your chart when the grant is to be spent).
- You must keep receipts just in case we ask you to supply them to us.
- Be creative!
- If you are unsure, then contact your Grants Officer for advice.

If you have any queries about spending your grant, please contact your Grants Officer- we are happy to advise.