





# Group Leaders' Meeting Sunday 29 June 2025









## Introductions Richard Williams





## What we will see and hear about today

- Welcome & Introductions
- Safety
- Travel Arrangements
- Transport of Kit
- Food
- Programme

- Site Operations
- Admin and Finance
- Checklist of what to collect
- Questions



























FIRST AID









## **Complete Your Planning**



- There will be lots to do right up to the last minute so
- If you can do it now, then PLEASE DO IT NOW...
- We still need some things from you to be able to complete some of our tasks – Please can you send them when you get home today
- In the next month, we will need some things from you very quickly to finalise our plans
- So, if we ask you for something, please send it as soon as you can
- And before any deadline we are set by our suppliers/approvers
- We will set deadlines, but the margin for delay is getting thinner







Da	4	Card
RC	ute	Card

Group NameX39 Sample Group Name	Booking Number 39871
Campsite / RoomSite 54	
•	7612 589 944 — your number

Overnight Hike to Gfelalp

Walk from KISC to the Sunnbuel Cable car station. Follow Wanderweg 6 alongside the Kanderfalle waterfalls in to the Gasterntal Valley In the Gasterntal Valley follow Wanderweg 14 to Selden. Climb up the side of the valley on Wanderweg 14 to the Gfalalp Mountain Hut. Overnight at the Hut.

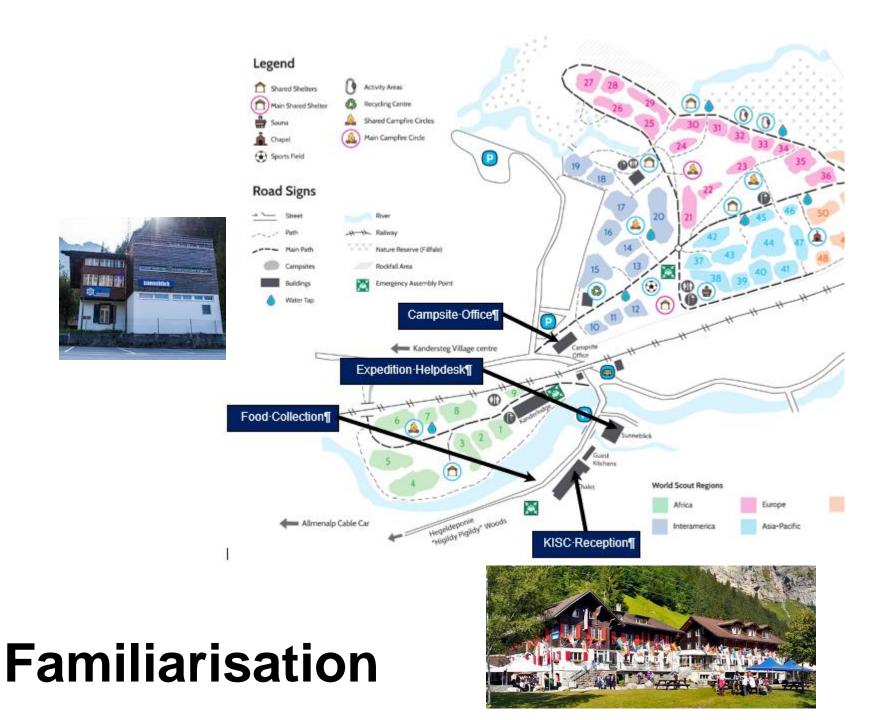
On the following day, walk the same route in reverse back to XISC

Age	Male	Female	Total in Group	Please Consider The Following:		Time	Date
0-15	<i>3</i>	<i>3</i> 		○ Weather	Departure	10:00	14 08 25
16+	1	1	8	<ul><li>Route Conditions</li><li>Equipment</li><li>Hut Booking</li></ul>	Return	17:30	15 08 25 



Staff Only | Checked By.....

Return Checked By..... Time......











## Safety



## **Complete Your Planning**



- ✓ Your DLV should now have certified that your leadership teams are fully trained, that you have completed your Risk Assessments, submitted your NAN and established your InTouch system
- You should also have sent a copy of your planned Programme to Geoff
  - If you still have any questions, please talk to Geoff today
- You will be planning final briefings with your Scouts and their parents
  - Please be ready at the airport at least 2 hours before your first flight!
  - > And remind everyone what items are prohibited in their luggage
  - Good behavior whilst travelling (and tired) is key to safety, and our image
- We have an online meeting on 9th July for all Home Contacts, where we will talk about the InTouch processes and answer any questions
- And finally, it will be time to pack your camping kit and everyone's bags!



## **During the Expedition**

We jointly have responsibility for everyone's Safety...

glmwscouts.org.uk

K2025 core team overall Risk **#SkillsForLife** 

Assessment (RA), Risk Management

and

Management Plan

Safety

Site Services team: Safe materials handling, specific RAs and Risk Management

> Food team: Safe food handling, specific RAs and Risk Management

Staff catering team: Food hygiene & safety, specific RAs and Risk Management

Programme team: On-site expedition activities, specific RAs and Risk Management

Group travel, food hygiene and spare time, specific RAs and Risk Management (template RA will be provided by K2025 core team)

Group self-led activities, specific RAs and Risk Management (permits will be verified by DLV and K2025 Programme team)

KISC & Contractor ctivities, specific RAs and ement (agreed as sufficient b ociation)

Scouts  $\stackrel{\langle l \rangle}{\sim}$ 

K2025 core team responsibility

K2025 groups responsibility

**KISC** responsibility

## During the expedition...



- ✓ You've already seen this list of your responsibilities:
  - 1. Safe and effective leadership of your group at all times, including during "free time"
  - 2. Ensuring the health, safety and wellbeing of your group members
  - 3. To sign and return a copy of the KISC Guest Declaration to KISC reception on arrival
  - 4. Ensuring that your group follow POR, the expedition rules and the KISC rules
  - 5. Advising us of any change to your programme and ensuring that it remains compliant with POR
  - 6. Adherence to, and updating of, your group's RAs including real-time ("dynamic") re-assessment
  - 7. Safe storage and handling of food
  - 8. Ensuring that all activities are run safely, and stopping them if you have concerns
  - 9. Ensuring that any all-adult activities follow the POR rules for "Adult groups undertaking activities"
  - 10. Management of your group's health and additional needs records
  - 11. Dealing with routine health / additional needs, and First Aid incidents
  - 12. Immediate reporting to us, KISC and HQ (if necessary) of injuries, accidents, safeguarding incidents and near misses.
  - 13. Management of any problems and challenges within your group, and requesting help from us with exceptional or serious incidents
  - 14. Operation of the InTouch system for your group

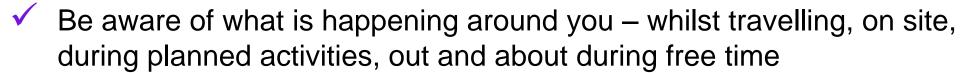


## But most importantly, remember to look after yourselves and each other





- Don't overload your group with activities
   take time to relax, reflect and look around
- Make sure you stay clean and healthy
- Eat and sleep well



- ✓ Keep things organised and tidy personal and group kit
- ✓ Manage the fire risk, especially when cooking
- Be weather prepared (from sunburn to gloves in 12 hours)







### In emergency...



- On-site, call or go to KISC reception there is a notice of how to get help 24 x 7
- Off-site, dial 121 for Police or Medical help
- For less serious issues, including travel problems on arrival or departure days
   call our Helpdesk using the number on your wristband
- KISC reception or our Helpdesk can help to make a Doctor's appointment and arrange transport to the Doctor or hospital (in the next village: Frutigen)
- You will need to pay for treatment but then don't forget to complete an insurance claim, and report the treatment to UK HQ and KISC
- We can also help with First Aid, Welfare issues and Safeguarding concerns if you are struggling to manage a situation
- And we'll have tea and cake at the Helpdesk just for you!

### Overall expedition risk assessment



- Overall expedition risk assessment has been reviewed
- Version 3 is available for download from the website

This Risk Assessment (RA) is aimed primarily at the core team organising the expedition ("the organisers"), and the risks that are directly under their control. Members of the core team will also have more detailed RAs prepared for their part of the Expedition, including those cases listed below.

Individual Group Leaders have already been asked to undertake their own RAs, as required by Scout POR. It is assumed that individual Group Leaders, with their Adult Leader Training qualifications and support fror capable of monitoring and ensuring the safety and wellbeing of their members during routine activities (e.g. camping, cooking, walking in Kandersteg village).

#	Date Last Reviewed/ Created	Next Planned Review Date	Description	Likeli	mood Int	act quest	Actions/controls required
1	18-Jun-25	30-Jul-25	Whilst travelling to/from Kandersteg - Risk of accident or injury for those travelling by car	Unlikely	Moderate	Low	Explain to drivers that they should break their journey frequently     Explain to drivers that that they should be well rested before leaving Kandersteg on their return journey     These messages to be reinforced at the final Staff meeting
2	18-Jun-25	30-Jul-25	Whilst travelling to Kandersteg - Risk of missing the outbound flight for those travelling by air	Possible	Significant	High	1) Group Leaders to ensure their Groups arrive on time to catch the flight and ensure that they pass through the airport in a timely manner 2) Travel Places recommend that Groups arrive at airports 2 hours before their flight-time (there is no fallback for them if they miss the flight) 3) Groups with non-GB participants have been reminded several times about the need for those people to have a visa to travel to Switzerland 4) The organisers have checked that passport validity dates given to them comply with the latest EU rules These messages to be reinforced at the final Leaders and Staff meetings
2A	18-Jun-25	30-Jul-25	Whilst travelling to/from Kandersteg - Risk of missing connecting flights for those travelling indirectly by air (e.g. changing planes in AMS)	Likely	Moderate	High	1) Travel Places have assured the organisers that the connection times are as recommended by the airlines, and that the airlines will re-book any Group that does a miss a connection onto alternative flight(s) as soon as possible 2) All Group Leaders have been asked to call the Helpdesk if they do miss a connection and the Duty Expedition Leader or a delegate will then liaise with Travel Places to manage the situation as well as possible 3) If groups arrive late at KISC as a result, the Staff catering team will help with cooking for those Groups and the Site Operations team may help with pitching their tentage
3	18-Jun-25	30-Jul-25	Whilst travelling to/from Kandersteg - Risk of accident, injury or loss for those travelling by air Risk of losing participants Risk of misbehaviour and drunkenness Potential risk of transport of illegal substances	Possible	Moderate	Medium	Group Leaders to ensure their Group are well behaved at airports and on flights these are times when we will be very much in the eye of the Public     Group Leaders to brief their Group on prohibited items in luggage     All Group Leaders will be asked to undertake RAs for their travel safety, and the organisers have provided a template RA from previous International expeditions     These messages to be reinforced at the final Leader and Staff meetings







# Travel (People) David Carlen



## Travel plans going out



#### Tuesday 12 August 2025 – All travel times have been sent to you

- Plan your trip to the airport to arrive in good time (2hrs before departure)
- Fly from a London airport to either: Zurich, Basel or Geneva
- Assistance at LHR from Travel Places staff and Heathrow volunteers
- Pass through passport control in first Schengen country There is time!
- Staff team members to direct at Zurich & Geneva airports (land-side)
- Transfer from Swiss airport to KISC by coach, arrive during the afternoon/early evening
- Tickets
- Packed lunches and food on flights
- What to do if you lose (or think you have lost) a member of the group
- Procedure for young people being dropped off at KISC by parents
- Call the Helpdesk if your travel schedule is disrupted and we will assist



## Travel plans on the way back

Scouts  $\frac{1}{2}$ 

- Friday 22 August 2025 All travel times have been sent to you
- Strike camp and kit MUST be ready to load on lorries by 10:00am
- Return journey outward trip in reverse
- Coach from KISC to either Zurich, Basel or Geneva airports
- Coaches start departing from 06:50am until 03:30pm
- Later departures will require activities for young people
- Fly to London airport direct or via Amsterdam, Frankfurt or Paris
- Packed lunch ingredients to be supplied for departure day
- Procedure for young people being collected by parents
- We will remind you about all of this a couple of days before we come home











## **Transport of equipment**

Scouts  $^{\bigcirc}$ 

- Loading at the Heathrow Central Logistics Centre, Colnbrook
- Dropoff on Sunday 3<sup>rd</sup> August
- Timed schedules for drop-offs and collection on the return
- Every item needs be packed & clearly labelled – we will supply templates









No – gas bottles, flammable liquids, aerosols, food, alcohol, tobacco, rechargeable batteries

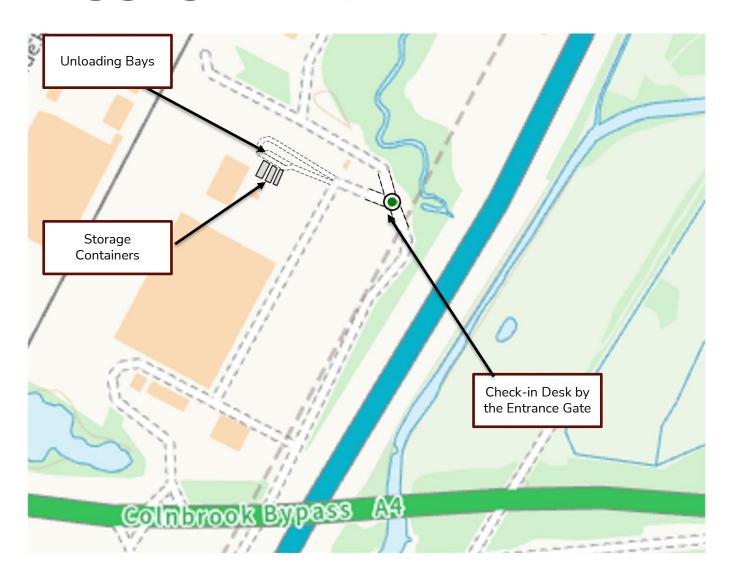






## **Baggage Drop-off**





10:00 - 14:30

Timed Drop-off slots

Group Check-in Desk

Collect Delivery Forms as you arrive at CLC

Drive to the Unloading Bays

Baggage Handling Team

Unload Your Vehicles

 Collect Bags into Containers at CLC



Tell us what you'll be packing

- Standard form for personal kit
- One for every member of your Group
- Standard form for Group Equipment
- One for Every Group
- This year we're going digital

No – gas bottles, flammable liquids, aerosols, food, alcohol, tobacco, rechargeable batteries

















Tell us what you'll be packing

- Standard Spreadsheet for personal kit
- One needed from every member of your Group
- Standard Spreadsheet for Group Equipment
- One for Every Group
- You MUST return these by 27th July 2025 to David Carlen ( <u>david.carlen@glmwscouts.org.uk</u> )
- When we have received them, we will send you a Baggage Drop off Ticket

No – gas bottles, flammable liquids, aerosols, food, alcohol, tobacco, rechargeable batteries

















## Labelling group and personal kit



- Every participant has three coloured baggage tags for personal equipment – 1 for bag going out, 1 for hand luggage, 1 for bag returning (the one going out will get lost...)
- Securely attach them to bags ideally cable tie



- Label each item/box of equipment clearly with: your group name, K-number, item number and campsite.
- Number the items from 1 to N, and on the label put "Box X of N"
- Make the labelling in the same colour as your group's baggage tags
- Your supply of baggage tags also has some unlabelled spares



#### **Batteries**

Scouts  $^{\bigcirc}$ 

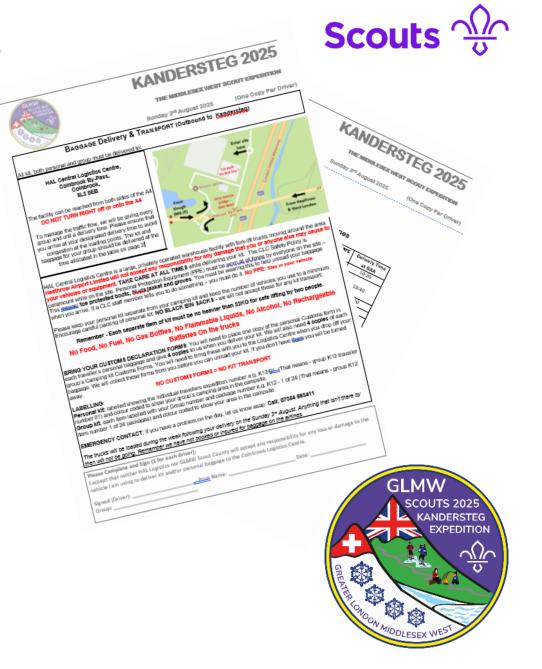
- We can place one crate of Standard, non-Rechargeable Batteries (AAA / AA / C / D)
  - on to the Group Kit Truck
- Give us your pack of batteries in their Original, Unopened Packaging
  - Labelled with your Group Name, K Number & Group Lead Name
- They will be placed in the Expedition's Battery Crate for transport
  - We will deliver them back to you in Kandersteg





## **Equipment Drop-off Tickets**

- One for every vehicle you need to drop off your kit for the Group
- We need to Register the Vehicles in advance
- Tell us the driver and Reg Number at least one week in advance
- Each Driver to sign and bring their ticket
- Timed delivery slots
- Vehicle Not Listed with us or Driver without a Ticket
   == NO DROPOFF
- We unload your vehicles You can sit back and relax



## **Drop off times**



K2017 Reg No	Group Name	Numbers	Delivery Time at BAA		
K5	1st Osterley	63	10:20		
K13	1st Uxbridge & Excalibur ESU	32			
K1	Moorfield Cowley ESU	10:40			
K35	16th City of Westminster				
K37	1st Ealing North	33	11:00		
К9	Brigantia ESU and Scorpions Network	63	11:20		
K29	Phoenix ESU - Harrow	12	11:40		
K20	25th Ealing Scout Group	5th Ealing Scout Group 41			
K25	10th Hayes	8	10:00		
K6	3rd Kenton Scouts	27	12:00		
K18	REN District	38	12:20		
K30	7th Hanwell		12:40		
K32	Pyro ESU	10	12.40		
K34	12th Hayes	24	13:00		
K36	2nd Uxbridge	16	13.00		
K7	Harrow District	49	13:20		
K21	Brent District	77	13:40		
K100	Staff + Network Team	40	14:00		
		585			



## **Equipment limits – personal kit**



#### Personal kit

- 1 bag equivalent of a 90 litre rucksack or holdall (75cm x 40cm x 30cm)
- Suggest travelling in hiking boots
- Labelled with Group Number, Passenger Number and a Colour code
- Mugs, Waterproof Coats, Torches or torch batteries all in your hand luggage





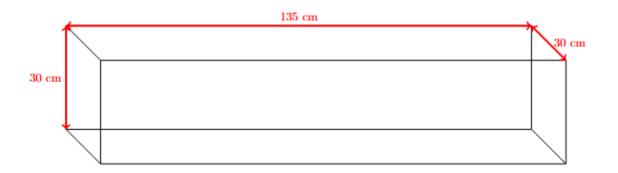


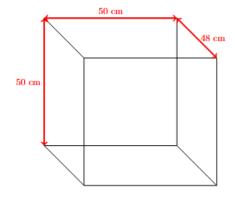
## Equipment limits – camping equipment scouts 4



#### **Camping equipment**

- Maximum per camper:
- 0.12 cubic metres per CAMPER
- 32kg per CAMPER
- Each item will need to be labelled with Group Number, item number (e.g. box 1 of 12), and a Colour code
- Groups staying indoors may send 1.0 cubic metre per group





**Individual Item** limit of 32kg



## Return of equipment

Scouts  $^{\bigcirc}$ 

- Unloading at the Heathrow Central Logistics Centre, Colnbrook
- Sunday 24th August
- Timed schedules for collection on the return
- Every item needs be packed & clearly labelled for the return journey









No – gas bottles, flammable liquids, aerosols, food, alcohol, tobacco, rechargeable batteries











## Food Alex Norori-McCormac





#### **Food**



#### We're almost there!

- Most groups/units have now provided dietary information – it is critical that all remaining provide this information so we can order it.
- As a reminder, we won't be able to make adjustments, after the food has been ordered.
- The dinner menu and cookbook is available, but now we can also reveal the full breakfast and lunch items list... (and yes, it will be emailed to you):



#### **Breakfasts and lunches**

Note: you will get three days worth in total at a time to give you a mix; cereal, dairy, meat, eggs and specials etc., will be enough for everyone to eat once over those three days. Bread rolls and pastry specials will be collected every morning.

Breakfast Items	Amount	Notes	Lunch Items	Amount	Notes
Cereal: Cornflakes	30 g		Bread Rolls	2	For every day
Cereal: Museli	30 g		Meat: Chicken	20 g	
Cereal: Chocos	30 g		Meat: Tuna	20 g	
Bread	2 Slices	For every day	Meat: Salami	20 g	
Meat: Turkey	20 g		Cheese: Vache Qui Rit	1	
Meat: Ham	20 g		Cheese: Vegan Vache Qui Rit	1	
Meat: Chicken	20 g		Cheese: Babybel	1	
Vegan Sliced Meat	20 g		Cheese: Vegan Babybel	2	
Cheese: Sliced Universico	20 g		Cheese: Sticks	1	
Vegan Cheese: Sliced Universico	20 g		Lettuce	20 g	
Cheese: Emmental Type	20 g		Cucumber	20 g	
Vegan Cheese: Emmental Type	20 g		Tomato	20 g	
Cheese: Cheddar	20 g		Hummus	10 g	Veggie/Vegan
Vegan Cheese	20 g		Coleslaw	10 g	Veggie
Juice: Apple	200 ml	1.5 days worth	Egg	1	
Juice: Orange	200 ml	1.5 days worth	Fruit: Orange	1	
Milk	200 ml		Fruit: Apple	1	
Yoghurt 120 g Assortment	1		Fruit: Banana	1	
Yoghurt 90 g Assortment Vegan Alt	1		Ballisto: Purple	1	
Zopf (Broiche)	1		Ballisto: Orange	1	
Vegan Brioche	1		Ballisto: Green	1	
Croissant	1		Crisps: Graneo	1	
Vegan Croissant	1		Crisps: Paprika	1	
Gluten Free Museli	30 g		Crisps: Nature	1	
Gluten Free Bread	30 g				



- N.B. I will try and get some Halal sliced meat on the way to the site; I can't guarantee it, but it will be available if I can manage it, particularly where there is only 1 or 2 who require it in larger groups/units.
- No cartoned drinks for lunches water bottles recommended (and you have squash provided).
- You can mix and match items here in your breakfasts and lunches, you're in control.
- Enough salad items are being provided to cover your dinners as well.



#### **Food distribution**



- Main food collection time is 3 6 pm most days, containing your dinner, and the breakfast and lunch for the following day.
- The only exception is for freshly baked bread rolls and other pastries (e.g., croissants), which will be collected around 6 am for that day (time TBC).
- Where we know groups/units will be unable to collect on time, we will agree on another collection time with you.
- Process to follow if group is coming back later than planned and missed food collection on the day: contact Helpdesk and they will advise the food team and agree a late collection time.
- You will be able to return unused non-perishables, and we'll have an area where
  you can take unused items from us.



## Managing collection and storage



- Reminder to Leaders about safe storage and handling of food (see overall RA for more details).
- Make sure you bring cool boxes with you to keep your chilled items at an appropriate temperature on site (enough to store several days' worth of chilled items for your group/unit's size), bearing in mind....
- You will also be able to use the various fridges around site, but remember you are sharing with others and space might be limited.
- Ice pack service you will be able to exchange your ice packs to be stored in a freezer, to keep your chilled items cool in your cool boxes. There is a freezer at the washing up area where they can be stored, make sure you clearly label them!
- Don't forget to bring collapsable festival style trollies with you to transport the food from the collection point to your site. You can't take the food crates we use!
- Bring your own lunch boxes, we're avoiding plastic bags where we can...









## Programme Geoff Vanderplank



## **Activity Programme**

During the Expedition we have:

- Wednesday 13th, the first full day an opening ceremony in the evening
- Friday 15th, optional to join the international campfire evening being run by KISC – book via the portal
- Thursday 21st, the last full day a closing ceremony in the afternoon and disco event in the evening
- A full schedule is in the Expedition Programme we'll have laminated copies when we are there







## **Activity Programme**

Scouts  $\stackrel{\bigcirc}{\sim}$ 

Thank you for inputting via the KISC portal, we know it has not been plain sailing for everyone.

Many of you have started, for those who haven't, please look at transport to/from activities. Further information can be found in the PowerPoint slides from the March Group Leaders meeting.

Also thank you to those who have sent in your activity programme summaries. As well as safety, we are using those plans to modify catering plans for groups away overnight.

We still await plans from about half the groups. A note with a simple template has been sent out twice now!





## **Programme Summary Template**



Group K number and Name

	Morning	Afternoon	Evening
Tuesday 12th (arrival day)		Example	Example
		Arrive on site	Set up camp
Wednesday 13th	Example	Example	
	On site finalising campsite organisation		Expedition Opening Ceremony
		Bus into village and look around (8)	
Thursday 14th			
Friday 15th			
Saturday 16th			
Sunday 17th			
Monday 18th			
Tuesday 19th			
Wednesday 20th			
Thursday 21st		Expedition Closing Ceremony	Expedition Farewell Party
Friday 22nd (departure day)			

#### **Notes**

A brief description with location

If the group is splitting use multiple rows with info (and numbers) for each sub-group



### **Opening and Closing Ceremonies**

## Scouts $\stackrel{\bigcirc}{\sim}$

#### **Opening Ceremony**

- Wednesday 13th August. 8pm 9pm. campfire circle.
- Hosted by Georgie Horwich and Lizzie Turner
- Glowsticks will be delivered to each Group during the day
- We are looking for some groups to perform at the opening or closing ceremony (each 'act' should last 3 – 5 minutes and should engage the audience);

This may qualify for the Scout Entertainer's badge; Contact <a href="mailto:sanjay.chandarana@glmwscouts.org.uk">sanjay.chandarana@glmwscouts.org.uk</a> if your Group can help.

#### **Closing Ceremony**

- Celebration to be held on Thursday 21st August at the campfire circle at 3pm.
- We will hand out white scarves and pens on 13th. We'd like everyone to get signatures from scouts from other countries. Then wear signed white scarves to the closing ceremony.

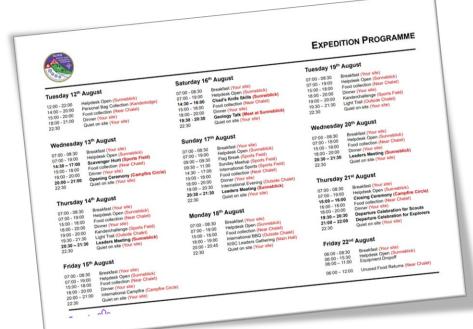


#### On site Activities



#### Cathy....

- Games you can borrow
- Chad knives
- Alex Rocks
- Local sports challenges and competitions
- Last night Disco







### **Expedition mascot**

Scouts  $^{\bigcirc}_{\circ}$ 

Our mascot this year is an elephant.

#### Why an elephant!

- In the year 218 BC Hannibal crossed the alps with an army to invade Italy using elephants for transport.
- We are not going to invade Italy, but we liked the idea of an elephant!
- Our expedition elephant needs a name please ask your young people and send in your ideas
- As well as a team mascot, there are small elephants for each group. Take them on your activities, there will be prizes for the best photos.
- The herd of elephants is ready to give out today.





### Self-guided and other activities

Just like the UK, leaders will be subject to Adventurous Activity POR e.g. Hillwalking, Water activities, Cycling. UK leader ratios apply.

- Anyone wishing to utilize their Adventurous Activity Permit overseas will need to confirm the permit for use in Switzerland. Leaders should advise the Expedition Team and contact the relevant activity assessor sooner rather than later, to discuss their plans.
- The paths around Kandersteg have been reviewed and classified in UK terms: Terrain 0, Terrain 1 and Terrain 2.
- Local lakes have been classified as B1, so remember UK water rules will apply for any watersports and swimming.
- If you are undertaking an external activity (i.e. not through the Kandersteg Portal) you will need to complete the checks in POR in the same way as you would in the UK







#### **Hut Visits**

Scouts  $^{\bigcirc}$ 

- The 2025 rule update was not published. However, you must still take steps to adhere to the Yellow card.
- Overnight sleeping arrangements will require segregation. The huts generally have wide sleeping shelves and therefore some adaption could be required.
- In the best Scouting traditions, "Be Prepared" take cordage, tarpaulin sheets, spring clips and gaffer tape so that you can put up temporary screens as may be necessary.
- Food the afternoon before, groups will need to collect food for two lunches, one for going up and one for coming back down but will not collect dinner. Have you booked a Hut food package?
- David will adjust the money to reflect the food you do not require.
   Unless you submit your programme plan David and Alex can't make arrangements.





#### **Other Reminders**



- There is a kit list for overnight hikes on the KISC website (KISC guides do checks before departure)
- The list includes: 2 litres of water per person (have enough water bottles).
   Hiking boots (shoes / trainers not accepted)
- There are duvets / blankets in the huts. Take either a sheet sleeping bag or a sleeping bag liner plus a pillow-case
- Take a selection of steel rock pegs for tents, the ground is stony
- Ensure all personal kit and sleeping bags are stored in plastic bags (or drybags) within holdalls and rucksacks when being transported or in use.









# Site Operations Terry Kingham





## Helpdesk

#### **Procedures for**

- Food / Site / Programme
- Lost property / Medication / Passport
- Behaviours / Bad news / Crime
- Medical Emergencies
- Insurance Claims / Safety Reporting
- Missing YP's & Leaders
- Critical Incident
- In touch Admin (Forms) / PC for form completion



### Regular and daily communications





#### The age of the text!

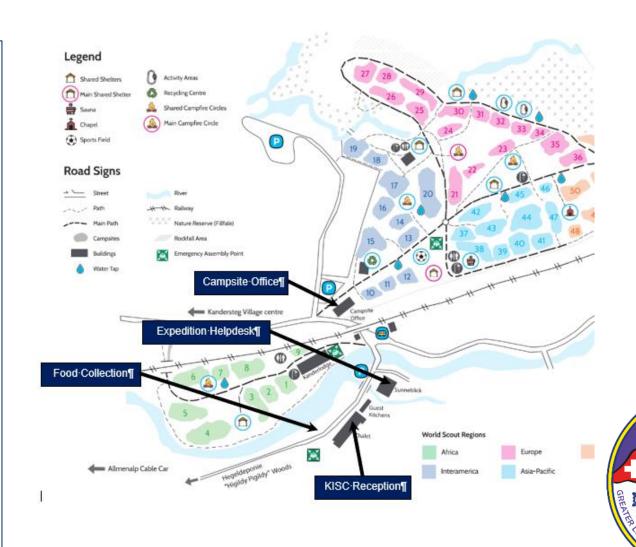
- Daily updates, free to receive
- You can also text or call back
- We have registered at least one Leader from every group – if you haven't received a text please say
- Messages can also be sent from the Help Desk to all members of any staff team
- Number for the Helpdesk: +44 7354 693 411



#### Site operations – on-site



- Help Desk
- 07:00 to 19:00 in the Sunneblick
- Tea, cake and biscuits!
- Daily visits and support
- Including fire safety checks, feedback on food, arranging your recycling slot, etc.
- Go to the chalet (KISC) to check in and out, and to book programme activities







## Arrival Day Richard Williams



Scouts %

When You're Building Your Site

 We will have team members on hand to help if you need it

 The Help Desk will be at the Football Pitch

Any problems give us a shout

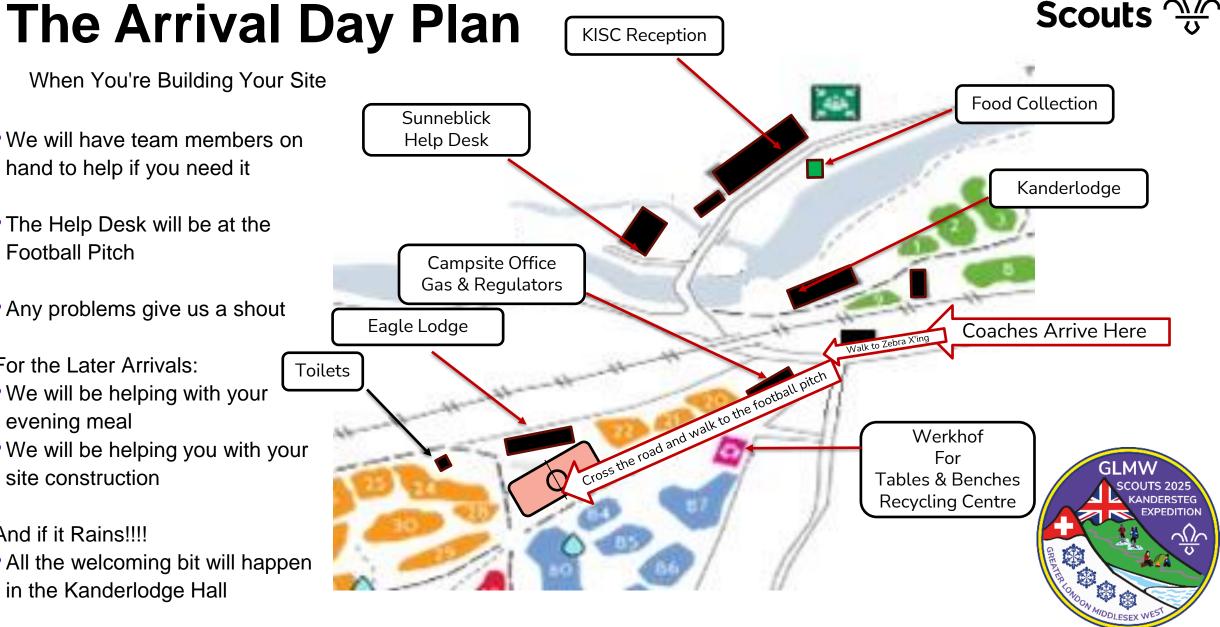
For the Later Arrivals:

 We will be helping with your evening meal

 We will be helping you with your site construction

And if it Rains!!!!

 All the welcoming bit will happen in the Kanderlodge Hall





## Finance and Admin David Carlen & Phil Power



#### Costs and payment schedule



- Core expedition cost confirmed at £995
- Core cost covers: travel to and from KISC, camping, food, insurance, scarf, badge, ceremonies
- Cost adjusted for those making their own travel arrangements
- Each group individually advised of how much they owe
- Additional costs: activities, clothing, KISC rentals (e.g. gas, tables), spending money
- Payments for activities and KISC rentals to be paid to KISC direct.
- You can make these payments as soon as your activity account is set up with KISC
- You will need to settle any outstanding CHF balances in your KISC Activity Account before leaving to travel home

Final core cost instalment payment due by 1st July 2025



#### How to pay remaining core cost



- Account number: 61793888
- Sort code: 40-16-23
- Account Name: Greater London Middlesex West County Scout Council
- Bank: HSBC
- Payment reference: Your group's K number

This is a specific account for the expedition - details are different from the main county account



#### Insurance



#### **Travel insurance**

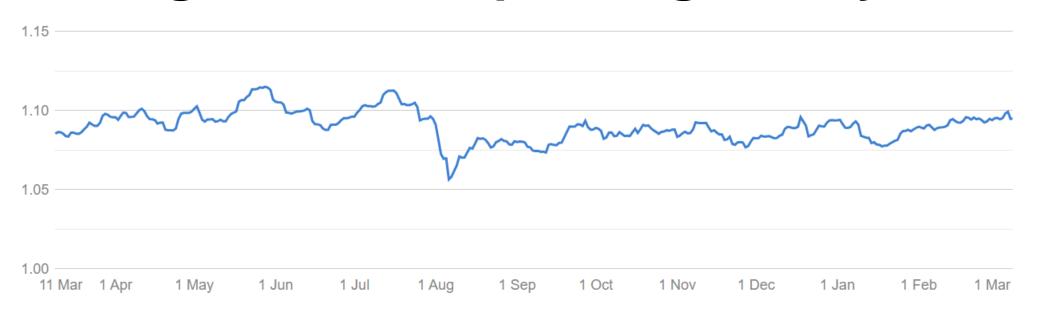
- Unity Insurance overseas travel policy -<a href="https://www.unityinsuranceservices.co.uk/scout-insurance/travel">https://www.unityinsuranceservices.co.uk/scout-insurance/travel</a>
- No COVID cancellation cover
- Mountain Plus cover Not considered necessary in view of safety procedures being put in place
- Cover only valid whilst on an official part of the trip

#### **Camping equipment insurance**

- Your equipment must be covered for use outside of the UK
- Is current level of cover adequate?

#### **Exchange rate and spending money**





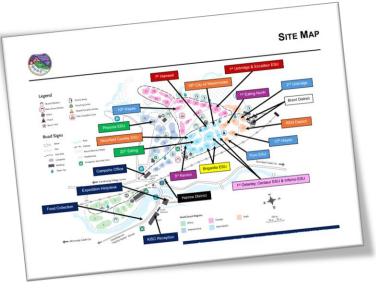
Source: https://www.compareholidaymoney.com/currency-charts/british-pounds-to-swiss-francs

- Remember No camp bank facilities or bulk cash exchange available consider how you will manage payments for your group's expenses when at KISC
- Make sure that you know how your young people will manage their money
- Some card options online in this article

#### Miscellaneous matters

Scouts %

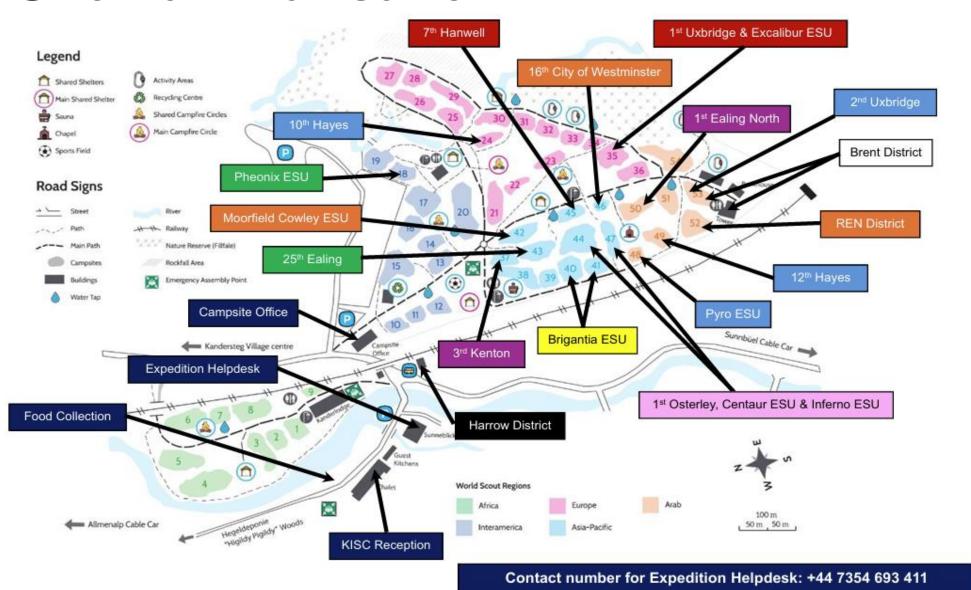
- Camp sites allocated details on the map and online
- Please return signed rules and regulations before you leave today
- Put your mugs, waterproof and torch in your hand luggage
- Bring a lunch box
- International BBQ donation to support the people of Blatten village





#### **Site Familiarisation**







## **UK - Kandersteg badge**





**#SkillsForLife** glmwscouts.org.uk

Worn permanently on uniform by any UK Scout who has visited KISC

Worn below District and County badges

Donation from sale of each badge given to support the future of KISC

Collect your group's badges at end of the meeting

### Participant data



- Thank you for all the data submitted so far via OSM we have now named the flights
- Good news we've collected 88% of the data we need..... But we are still missing 1113 data items – particularly GHIC card numbers, some dietary information and photo permissions
- We'll contact you individually to update on any remaining gaps very soon

#### Reminders

- Check visa requirements for anyone not using a UK or EU passport info here
- Make sure everyone in your group has a GHIC card if they are elligable



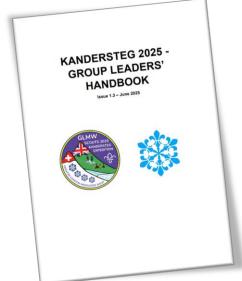
#### **Expedition information**





- Information Hub for Group Leaders on the website:
  - https://www.glmwscouts.org.uk/international/kandersteg2025
- Download copies of slides from presentations
- Frequently asked questions
- Group Leaders' Handbook







## Summary of key dates for group leaders

SAFE LOND

- Tuesday 1<sup>st</sup> July 2025 Final balance payment
- Wednesday 9<sup>th</sup> July Briefing for at-home contacts
- Saturday 27<sup>th</sup> July Final date for submission of personal kit and camping equipment lists to David Carlen
- Sunday 3<sup>rd</sup> August 2025 Drop off-of equipment and personal bags
- Tuesday 12<sup>th</sup> August 2025 Leave for Kandersteg!
- Friday 22<sup>nd</sup> August 2025 Return to the UK
- Sunday 24<sup>th</sup> August (hopefully) collection of equipment and personal bags
- Group Leaders Drop-In:
- Tuesday 29<sup>th</sup> July 2025



#### Don't leave without....



 Scarves, Wristbands and badges for your group will be delivered to you direct

- Baggage tags for personal bags
- Elephant mascot
- UK Kandersteg Badges
- Copies of:
- Group Leaders Handbook
- Cook Book
- Site Map
- Expedition Programme



