



Scouts 

Scouting Summer 2024

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What we will see and hear about today

- Welcome & Introductions
- Safety
- Travel
- Equipment logistics
- Food
- Programme
- Site Operations
- Admin and Finance
- Miscellaneous advice
- Future meetings
- Questions

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Introductions

Richard Williams

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Kandersteg 2025



- Welcome to GLMW's Kandersteg Expedition 2025
- Most of the key people in this adventure are here in the room right now



Aims & Objectives

- To provide an International, Alpine Scouting Experience.
- To provide an expedition that is a high point in your Scout programme for 2025.
- To encourage and enable your Leaders to gain the experience *"To be able to do it themselves"*
- To recruit a younger group of leaders, assisting us in 2025, with the goal of leading the 2029 Expedition.



K2025 Team



Richard Williams (Expedition Leader)
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Alex Norori-McCormac (Food)
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K2025 Team



Geoff Vanderplank (Activities)

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Terry Kingham (Site Operations)

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K2025 Team



David Carlen (Finance and Administration)
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Suzanne Carlen (Finance and Administration)
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K2025 Team



Phil Power

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Sanjay Chandarana

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K2025 Team



Chad Lake

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Nigel Coopey

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K2025 Team



Cathy Muxlow

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Claire Muxlow

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K2025 Team



Chip Nicholas (Media)
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Kate Barry (Merchandising)
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Who is coming ?



- Brent District
- 1st Uxbridge and Excalibur ESU
- 2nd Uxbridge Scouts
- Moorfield Cowley ESU
- 1st Osterley, Centaur ESU & Inferno ESU
- Feltham ESU
- Pyro ESU
- 10th & 12th Hayes Scouts
- GLMW Scout Network
- Harrow District
- 3rd Kenton Scouts
- Pegasus ESU & Archers ESU
- Pheonix ESU
- REN District
- 16th City of Westminster
- 1st Ealing North Scouts
- 25th Ealing Scouts
- 7th Hanwell Scouts
- Brigantia ESU and Scorpions Network

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Who is coming ?



- **653 people**
- 222 adults and 431 young people
- 234 Explorers
- 192 Scouts
- Staff team of 49

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People are Planning their trip

Don't forget to **plan** what you want to do



Plan to participate as well as support – (International, Scouting & Alpine)
e.g. International Campfire, Go on a Hike

Don't **over-estimate** how much you can do



Plan to include **spare time** and **Rest**

Plan to be **Safe** & have **Fun**





Safety

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Safety policy (POR 2.5)



- ...we provide opportunities for young people and adult volunteers to develop and appreciate what risk is and how it is managed
- This vital skill for life is developed by providing opportunities to learn and experience activities that are adventurous but where risk is controlled and managed as far as is reasonably practicable

Together we need to deliver this for the young people in our care next summer

Safety is everyone's responsibility

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K2025 Event Safety Management Plan (ESMP)

- The organising team are developing the ESMP to help everyone prepare beforehand and operate safely in Kandersteg
- To keep it simple, we will provide checklists for you, Group Leads and District Lead Volunteers
- And, on-site we will have clear procedures to follow when things go wrong and you need to help someone



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The key things to think about NOW...



- ✓ Are we all up to date with DBS and mandatory training (First Aid, Safety & Safeguarding)
- ✓ Your data for our InTouch system
 - medical records
 - Home emergency contact

- ✓ How you will be working with your team
- ✓ Your programme, including enough “down-time”

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Travel David Carlen

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Travel plans



- Drop off-of equipment and personal bags – probably weekend of 2/3 August 2025
- Equipment and personal bags arrive at KISC – Monday 11 August 2025

- **Sunday 10 August 2025 (morning) Advanced Party**
- Fly from Heathrow airport via Amsterdam to Geneva

- **Monday 11 August 2025 (late morning) Main Staff Team**
- Fly from Heathrow airport via Amsterdam to Zurich

- **Tuesday 12 August 2025 (Throughout the day) Main Party Arrives**

- All transfer to KISC from Swiss airports by coach

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Getting there



- From Heathrow to Zurich and Geneva
- For most of the team **Just You** and **hand baggage** only – **no bag check-in**
- Some may have specific Baggage Check in needed
- Coach from Zurich/Basel/Geneva to Kandersteg

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Coming home – 22 August 2024



- Trucks reloaded on the morning we depart
- Main Staff Team will travel with the Participants
- Coach from Kandersteg to Zurich/Basel/Geneva
- Flights from 11:50 – 20:55
- Arrive Heathrow or London City 13:00 – 22:10
- Aim is for trucks to return to the central collection point on Sunday afternoon for your group to collect your bags and equipment
- No Swiss Army knives in hand luggage
- **Advance Party will travel home on Saturday 23 August 2024**



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Equipment Logistics Richard Williams

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Getting your personal and camping equipment to Kandersteg

- Trucks to transport all of this
- Loading at a central point about one week before we fly
- Your bags & equipment will arrive in Kandersteg the day before you do fly - they will be waiting for you when you get there
- **Everything packed & labelled with bag contents listed so that they can be declared for customs**
- Every personal bag with a separate customs form
- A separate form for every group's camping gear
- We will supply the templates
- Restrictions on what can be taken: gas, flammables, aerosols, alcohol, tobacco, food.

More details at the next meeting nearer the time to go

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Food

Alex Norori-McCormac

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Food handling and distribution 1

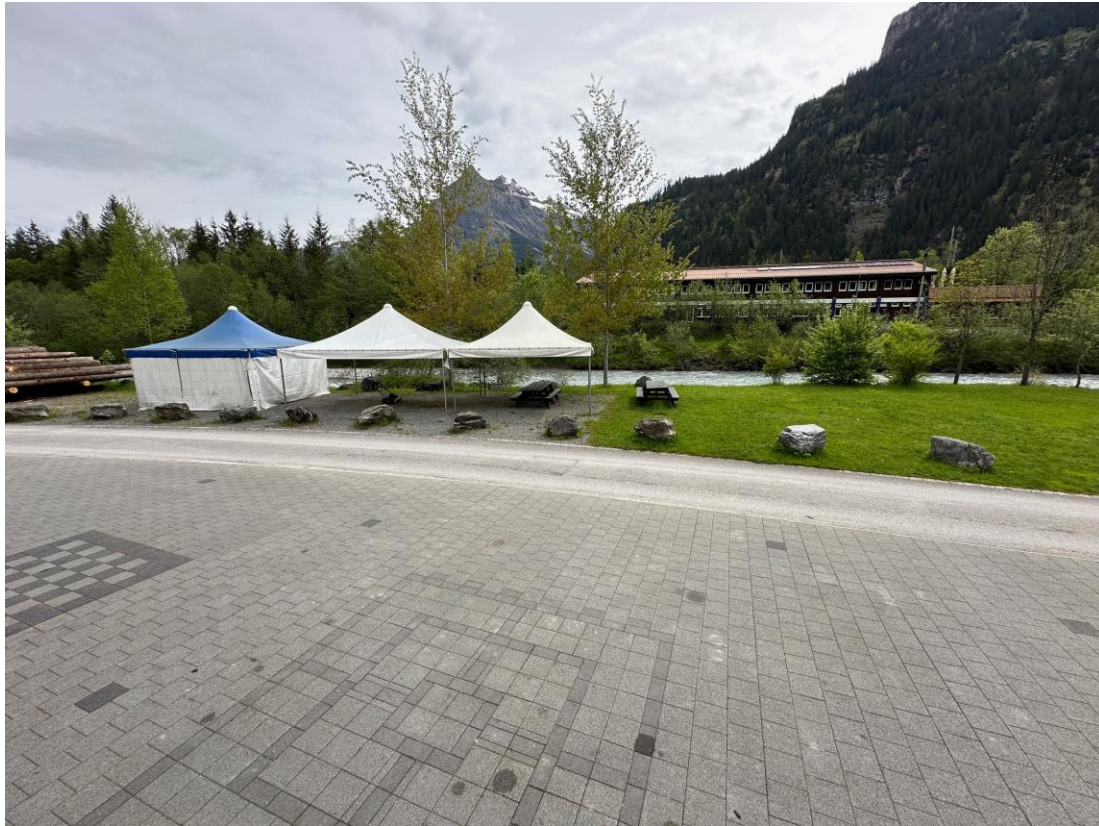


- **The food teams** will help receive, sort and pack food for Groups and Units;
- **Three teams** rotating daily, teams will be between 4-6 depending on final staffing;
- **Food deliveries** to site will be once a day, at a reasonable hour (~ 9 – 10 am);
- **Collection** will be in the afternoon over a wideish time window (~ 3 – 6 pm);
- Food to be distributed will contain the **following day's** breakfast, lunch and dinner (groups and units will need to consider cool storage options);
- **Food on day one will be cooked for most groups and units by the team and supporters** , with earlier arriving groups and units potentially cooking their own.
- Food team members will also support distribution site set up and site closure.

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Food handling and distribution 2



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Food distribution Teams & Tasks



Food Manager: Alex Norori-McCormac

	Team 1	Team 2	Team 3
Team Leader	Jane Bourne	Karen Tempest	Glenn Turner
Team Members	Tony Ship Inez O'Hara Trevor Golder	Cliff Brokke Lucy May Daniel Hill	Emma Bishop Connor Clark Ewan Clark
(If necessary)	One more recruit	One more recruit	Agueda Estrada Calle

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Food distribution Task Schedule



Rota Task/Day	Food Distribution	Cooking for customers	Site set up / take down
11/08/2025			Team 1 (Site set up)
12/08/2025	Team 1 (if free) or Team 2	Team 2, Team 3 + staff cooking team	
13/08/2025	Team 3		
14/08/2025	Team 2		
15/08/2025	Team 1		
16/08/2025	Team 3		
17/08/2025	Team 2		
18/08/2025	Team 1		
19/08/2025	Team 3		
20/08/2025	Team 2		
21/08/2025	Team 1		
22/08/2025	Staff departure		All teams
23/08/2025	Adv Party Departure		

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Food / menu 1

- The 2017 menu has been updated forms the basis of the catering for participants and staff for 2025;
- A variety of dietary requirements can be catered for more easily, with greater availability of vegan, dairy/lactose free and gluten free options for all meals compared to previous occasions;
- Customer feedback has asked for some simplification to minimize dietary concerns (e.g., using veggie stock cubes throughout), and some other concerns around bulkiness of the vegetarian options, as well as a meat alternative (chicken) for when other meats are used;



Menu here!

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Food / menu 2



- Breakfast will be continental style; lunches will be packed lunch items etc.
- The vegetarian menu has been adapted to be vegan friendly in the first instance;
 - You can add dairy etc. back in as an option;
- Specific dietary requirements have been picked up as part of the data collection;
 - Complex dietary requirements for individuals will be discussed as appropriate;
- Orders will be collected in Jan/Feb alongside activity planning to get it as close to right as possible the first time around; we're likely to use an updatable Microsoft form for this;
- Orders will be flexible up to ~ 2 days before the food is due to account for potential issues closer to the time; changes after that maybe be possible to manage through KISC, or the CO-OP.

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Food basics

- **Continental Breakfast:** Yogurt, croissants or eggs every third day (we will expand this out);
 - **Lunch:** Meat and Cheese, Crisps, Chocolate, and Fruit;
 - **Drinks** (squash) will be provided in bulk, drinks bottles will be required for each person. In addition to tea/coffee/chocolate.
- Bread
 - Milk
 - Salt, pepper & spices
 - Oil & butter
 - Ketchup & Mayo
 - Jam & Mustard
 - Washing-up liquid
 - Tin foil
 - Shopper Bags
 - Ziplock bags
- Ice Pack Service

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Programme

Geoff Vanderplank

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What does this team do?

Before the Expedition:

- Supporting the development of an overall activities plan to balance Group requests with the logistical capacity of KISC and its activity providers

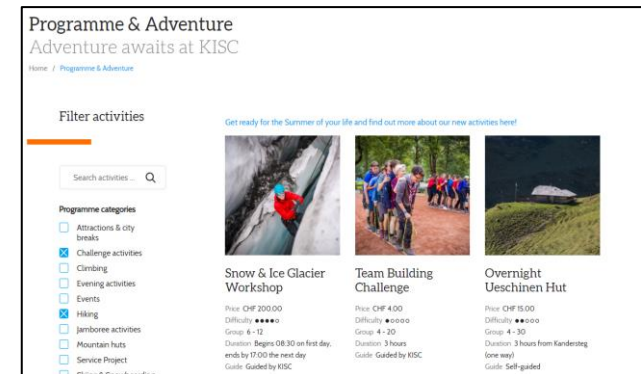
During the Expedition:

- Welcoming you to Kandersteg International Scout Centre with an opening ceremony
- Providing activities advice on site in conjunction with the KISC staff
- Delivering a programme of on-site activities for our expedition
- Wishing you farewell for your journey back to the UK with a closing ceremony

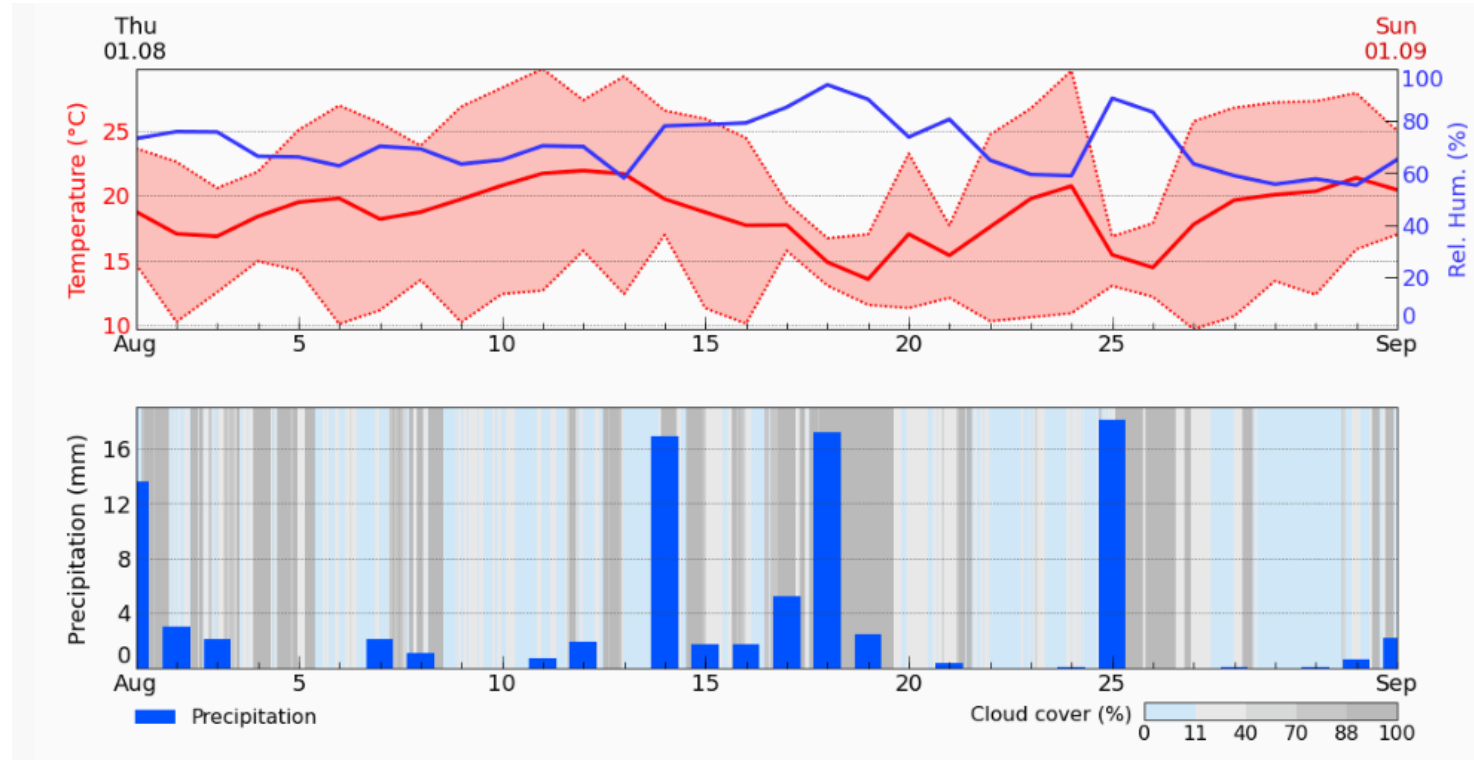


Activities arrangements

- Just like all the other groups we in the staff team will need to build our own programme from the activities on offer. Tips to prepare your programme - <https://www.kisc.ch/top-tips-prepare-your-programme>
- Programme activities available online at: <https://www.kisc.ch/programme-adventure>
- Costs online are for summer 2024, so may increase for summer 2025
- Remember some activities require travel costs too. The KISC portal links to a travel portal.
- We will try to facilitate and coordinate your activity plans. We will need to know by **10th January 2025**
- We will be sharing the activity plans with KISC and coming back to Group Leaders with any changes that may be needed (we will probably not please everyone!)
- Data submission by Groups in to the KISC portal from **1st March 2025**



The weather



A few thoughts on kit

- Over the last few months people have asked questions on what to take.
- The weather is the dominant factor, prepare for sun, rain, wind and snow (on the same day!)
- Take camping and personal kit for a summer camp combined with camping and personal kit for a cold weather camp
- For KISC trips into the mountains, KISC has a mandatory kit list (and they do checks before you set off). Details can be found on the KISC website.
- [Summer Winter Equipment list | Kandersteg International Scout Centre \(kisc.ch\)](https://www.kisc.ch)
- For tents take a good selection of "rock pegs" ground conditions can be stoney





Site Operations Terry Kingham

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Combined site operations team



- **Helpdesk** – Both static and roaming support, based in the Sunneblick building.
- **Staff Catering** – Delivering three meals a day, to the 50 people on the staff team
- **Site Services** – daily support either direct or through the Helpdesk/Roaming.
- **Team Leaders** – Terry Kingham / Chad Lake / Caroline Coopey



Site operations team



- Three-day rotation
- Work with the same team each third day
- Swap over days to facilitate outings/trips
- Three Daily Team Leaders
- Interact & support rest of team
- Questions



Helpdesk team



- Daily first level of support & care
- Logging incidents/ accidents/ occurrences
- A listening ear & friendly face
- PC based (no paper)
- Daily update of the staff area
- Questions



Staff Catering team



- Layout buffet style breakfast
- Layout buffet style packed lunch
- Layout lunch for staff on site
- Prepare, cook, and serve dinner / pudding
- Ensure tea/coffee & hydration station maintained
- Wash/Dry/Tidy/Clean kitchen/dining area
- Cake Baking (optional but encouraged)
- Questions



Site Services team



- Lifting & Shifting – Unload Lorries
- Daily walkaround
- Provide additional toilet rolls / gas etc.
- Customer focused
- Friendly face to Campers/look out for well-being
- Liaise with Help Desk
- Questions





Finance and Admin

David Carlen

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Costs and payment schedule



- Core expedition cost confirmed at £995
- Core cost covers: travel to and from KISC, camping, food, insurance, scarf, badge, ceremonies
- Additional costs: activities, group camping costs (e.g. gas), indoor accommodation, spending money
- Suggest additional costs of £350 - £500 depending on programme choices

- **Payment deadlines are....**
- ~~First payment of £150 by 15th July 2024~~
- Second payment of £300 by **1st December 2024**
- Third payment of £300 by 1st March 2025
- Final balance payment by 1st July 2025

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How to pay



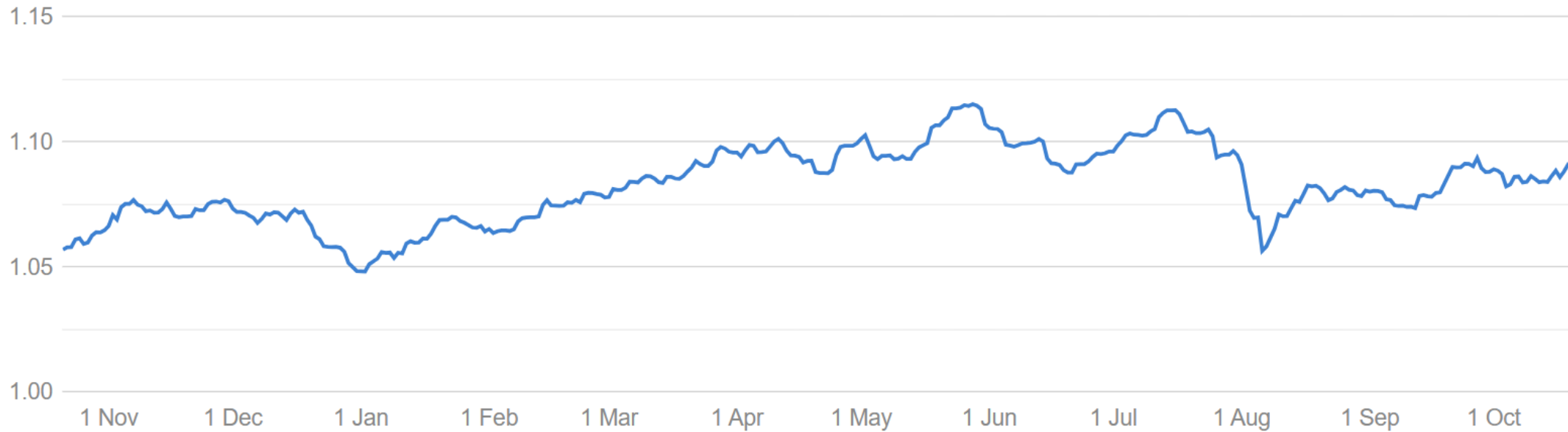
- Account number: 61793888
- Sort code: 40-16-23
- Account Name: Greater London Middlesex West County Scout Council
- Bank: HSBC
- Payment reference: Your group's K number

This is a specific account for the expedition - details are different from the main county account

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Exchange rate and spending money



Source: <https://www.compareholidaymoney.com/currency-charts/british-pounds-to-swiss-francs>

- No camp bank facilities or bulk cash exchange available - consider how you will manage payments for your group's expenses when at KISC
- Work with parents/carers to consider how young people will manage their money
- Some card options online [in this article](#)

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Participant data

- Thank you for all the data submitted so far – we received enough to book the flights
- We'll contact you individually to update on any remaining gaps over next two months

Reminders

- Make sure everyone in your group has a passport: issued after 13 August 2015, and valid until at least 23 November 2025 [we will check the data]
- Check visa requirements for anyone not using a UK or EU passport – [info here](#)
- The launch of the European Travel Information and Authorisation System (ETIAS) is on track for the first half of 2025 – we will need to collect this data
- Make sure everyone in your group has a GHIC card – [info here](#)
- Food team will follow up on any complex dietary requirements

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Expedition Information



- Information Hub for Group Leaders on the website:
<https://www.glmwscouts.org.uk/international/kandersteg2025>
- Download copies of slides from presentations
- Dates and locations of meetings included
- Started a frequently asked questions section – which will expand

Summary of key dates for staff members

- Sunday 1st December 2024 - Second payment of £300/person
- Saturday 1st March 2025 - Third payment of £300/person
- Sunday 9th March 2025 – Group Leaders meeting at Greenford DHQ at 11.00am

- Sunday 29th June 2025 – Final Group Leaders meeting at Greenford DHQ at 2.00pm
- Tuesday 1st July 2025 - Final balance payment

- Weekend of 2/3 August 2025 (probably) - Drop off-of equipment and personal bags
- Sunday 10 or Monday 11 August 2025 – Leave for Kandersteg!
- Friday 22 or Saturday 23 August 2025 - Return to the UK
- Sunday 24 August (hopefully) – collection of equipment and personal bags



**Digital invites for meetings
to follow soon**



Group leaders drop-ins: from 8pm to 9pm on MS Teams



- Thursday 14th November 2024
- Wednesday 11th December 2024
- Tuesday 14th January 2025
- Thursday 13th February 2025
- Wednesday 9th April 2025
- Thursday 15th May 2025
- Tuesday 10th June 2025
- Wednesday 9th July 2025
- Tuesday 29th July 2025

Invites to MS Teams meetings to follow soon

No set agenda for these drop-in calls – just login and ask a question or chat

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Any questions ?

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